



# KMHA - Executive Meeting - Agenda

**Date** 09 August 2022  
**Time:** 6:30pm

**Location:** Davidson Centre  
**Duration:** 90mins

## Attachments:

Attachment A – Treasurer’s Report  
Attachment B - Important Dates

**Attendees:** Jeremy, Adam, Kevin, Jared, Mel, Mike

## Absent:

- 1. Review/Acceptance of Minutes from previous meeting**
  - June 2022 Meeting minutes

## Business arising from actions:

### Nikki

- Talk to Davidson center about advertising – sign etc.
- **Completed**

### Brent:

- Purchasing 4 more trainer kits (basic) and purchasing more equipment for extra equipment to be added to the older kid’s teams. Brent to order – **Amanda has purchased 6**
  - **ONGOING – 10MAY2022** -2 kits on back order and no longer available. Still in progress trying to find supplies to fill kits.
- Completed**

### Tom H.:

- Identify areas at each arena that we can approach the Municipality with to improve housekeeping.
- **He did. He didn't respond. He asked about Tiverton. Going to go back and ask about dressing room 2- used to be Tiverton Minor Sports**

### Anne Marie – NO comment- Trophy Cases

- start looking at trophy cases at top of stairs to clean up **(Action taken 2020-10-08) ONGOING**

## **Melissa Hodgins**

- Reach into the Davidson center and find out who runs concession booths etc.
- **Talked to Karen Kieffer- No one applied to tender therefore put out another tender. If anyone applies, council has to apply- if no one applies, concession stand will not open. Melissa will call back to follow up.**

1. Jamie- Refund girls who's paid try out fee U15/U18
2. Send Jeremy Registration report- **Completed**
3. Send Len Arnold Report- **Completed**
4. Jeremy checking other areas about how they're dealing with Jerseys
5. Potentially look in to jersey bags for next year
6. Nikki to reach out Huron Bruce U15 waitlist

## **2. New Business/Items for Discussion**

Jamie Tout – Try out fee- **Logistics- coaches or Jamie will monitor lists and fees**  
Tom H. – Proposed changes to the rules of operations - **Attached document**

## **3. Hockey Committee Update**

**-Having a meeting to discuss team numbers**

### **4. Online Survey Update –**

**-Nothing to report- Erase for next agenda; done**

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## **5. Reports from the Executives**

### **President**

- Minor Sports Golf Tourney made \$21,000- Will hear soon how much KMHA will get

### **First Vice President**

- Nothing to report

### **Second Vice President**

- Nothing to report

### **Third Vice President**

- Nothing to report

### **Treasurer**



- Nothing to report

#### **Secretary**

- Nothing to report

#### **Director of Purchasing and Equipment**

- Nothing to report

#### **Director of Registration**

- Nothing to report

#### **Director of Sponsorship and Fundraising**

- Nothing to report

#### **Referee Scheduler**

- October 23<sup>rd</sup> and 30<sup>th</sup> Hanover and Blyth- 14 by the end of December
- E-transfer automated every 2 weeks or whenever Kevin and Mel decide

#### **Technical Director**

- Hitting clinic is booked
- Pathway in OWHA- getting confirmation
- Waiting on Lisa Campbell
- Development similar to last year- maybe looking at individual teams package for their needs

#### **Director of Ice Scheduling**

- Subject to change
- Tryouts and pathways are online booked

#### **Director of U9 Programming**

- U8 Even teams
- U9 Tier Teams
- Ice is all booked in a row so boards will be good. Please use the cart- All Kincardine ice

#### **Director of Tournaments**

- Archie U18 Rep- registered on OMHA

- Wade Simmons now called Simmons Memorial- Dec 2-4
- Youngs one day jamboree U7- Jan 7<sup>th</sup>
- \* **ACTION- Add dates to the tournaments**

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**Director of Risk Management/Head Trainer**

- Kit bags so we can get rid of the tackle box
- Reduce supplies

**Privacy Officer**

- Did inform Nikki of who need vulnerability checks

**Town Contact Report**

- HCR Contacts update updated
- Center mailings
- Jamie wondered about camera on one side of the ice ( Nikki will send info she already has about this idea)
- Game sheet app- Mel and Nikki will follow up
- 3 other centers looking for U15 goalies
- Walkerton is looking for U18
- Who was getting rid of old trophies- Will approach that later
- Invoice for insurance

**3. Important Hockey Dates – review schedule**

**Adjournment: 8:19p.m.**



**ATTACHMENT A**

## ATTACHMENT B

<b>KMHA Important Hockey Dates</b>		
<b>Month</b>	<b>Actions</b>	<b>Responsibilities</b>
<i>January</i>		
10	Deadline to add base roster players. (WQAA item. Not sure how it compares to Feb 10 deadline)	Town Contact/VP's
15	Remind Rep teams to recognize sponsors (puck droplarticles)	Sponsorship
15	Deadline to add affiliate players.	
15	Post on Website that spring tryout teams must notify VP Girls with required info by February 15th.	
30 days prior to AGM	Post AGM material on web.	Secretary
<i>February</i>		
10	Deadline for player addition to a roster	
Within first 15 days	AGM	President
<i>March</i>		
1	Budget committee meeting to take place	
15	Remind Rep and LL teams to involve sponsors (puck droplarticles)	
30	Remind trainers to return or shred players medical forms	Head Trainer
30	Reconcile equipment (Jerseys)	Director or Purchasing & Equip
<i>April</i>		
	Teams to return trophies to respective VP's if applicable	
1	Ensure all coaches and clinics reimbursements have been completed	Treasurer
TBD	Registration Opens	Director of Registraion
15	OWHA - coach selections - special meeting to be set up prior to any tryouts - to ensure that process is followed	VP
30	Equipment Director to update the trophies with any engraving etc.	Director or Purchasing & Equip
30	Request Coaching Applications	
<i>May</i>		
At exec meeting	Confirm tournaments and dates	Tournament Director
31	Representative team entries and fees are to be received by the WQAA office.	President
TBD	OWHA AGM	
	Request Coaching Applications - ongoing	Hockey Committee
30	Fiscal year end	Finance
<i>June</i>		
1	Girls Rep registration	
1	Tournament sanctions are submitted	Tournament Director
Anytime	Coaching applicants reviewed and rep coaches selected and announced	Hockey Committee
	OWHA AGM	Town Contact or Delegate
TBD	WQAA closing date for team entries	
TBD	Silverstick AGM	Tournaments
	Review of Financials	Treasurer
<i>July</i>		
Anytime	WQAA proposed admendments due 60 days prior to AGM	Town Contacts
Anytime	Book Silver Stick tournaments for Rep teams	First VP
<i>August</i>		
1	Tournament layout, hotels and info up on website	Tournament Director
Anytime	Revise Police check instructions	Privacy Officer
Anytime	Gravett Family Bursary - refer to WQAA website for details	
Anytime	Inform coaches that they need to start looking at quals and what needs to be completed/updated.	First Vice President Second Vice President Third Vice President
First Week	VP's and Tech Dir to update the material for Team/Coach meetings	
10	WQAA deadline to register girls/rep tryout signups	
15	OWHA first day for tryouts or exhibition games	
Mid Month	KMHA Equipment sale	
31	WQAA account must be paid in full, from prior season	
<i>September</i>		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meeting	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
8	No longer required to accept registrants (under WQAA rule)	
3rd Tuesday of September	WQAA Annual Minor Hockey Meeting	Town Contacts or Delegate
15	Tournament applications due to WQAA	
15	All Local league entries and fees are to be received by WQSS	President
18	Last day to withdraw Boys Rep team without penalty	
Anytime	Post OWHA/OWHA revised suspension lists in areans (ref room and boards)	Town Contact
End of Sept.	KMHA Photos - lead contact and 2 volunteers	



<i>October</i>		
First Sunday	WQAA Boys Rep team scheduling	
1	QWHA Rept team registration deadline	
9	Rep player rosters due online (not staff)	
<i>November</i>		
1	WQAA deadline to return trophies	Town Contacts
1	HLJLL rosters due (WQAA rule)	2nd VP(Local League)
15	Rep team rosters must be approved	Registrar
15	QWHA HL registration deadling	3rd VP
15	Deadline to submit volunteer rosterand submit payment (Due mid-December)	
1bd	Municipality grant application due	Director of Fundraising
25	Remind teams to engage sponsors	
<i>December</i>		
1	HLJLL rosters must be approved	Registrar
1	Tournament fees due	Treasurer
15		
	Last day to move a player to a lower divisioncategory and be able to affiliate back up	
Anytime	Prep AGM material for posting	Executive